

ZixArchive for Office 365

Added Strength for Email Archiving and eDiscovery



Who uses Zix?

- 19,000+ customers including:
- All Federal Financial Institutions Examination Council (FFIEC) regulators
 - The U.S. Securities and Exchange Commission (SEC)
 - 30% of U.S. banks
 - 1,200+ U.S. hospitals
 - 30% of Blue Cross Blue Shield (BCBS) plans

Benefits:

- Seamless integration with Office 365
- Ensure compliance with regulatory rules by archiving the emails for as long as required
- Quickly search through emails using detailed search criteria
- Create an email hold and electronically share the contents with outside legal counsel or auditors
- 24/7/365 phone support with a Zix expert to address any question or need

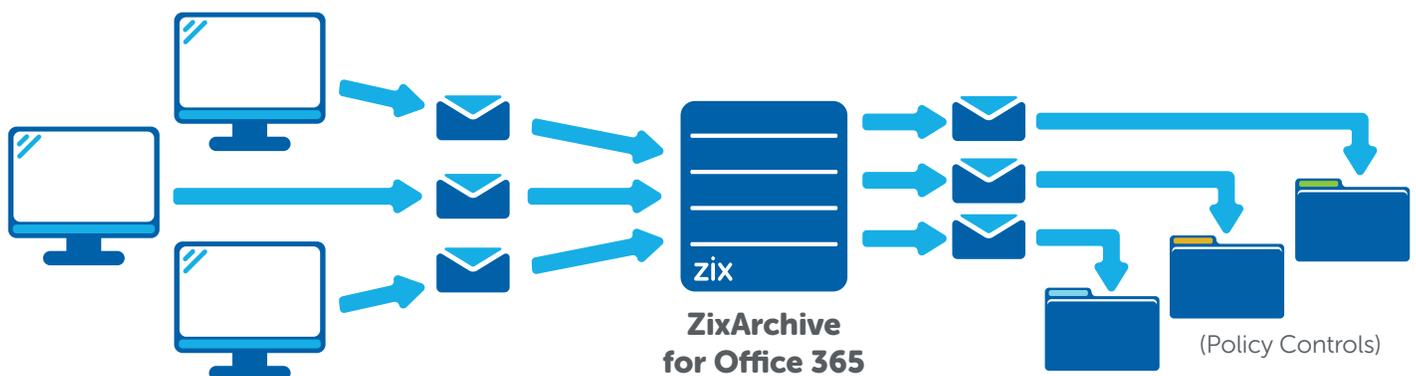
Features:

- Highly redundant and secure cloud-based archiving service
- Policy-based archiving
- Multi-level search criteria
- Email hold with defined retention period and authenticated access

ZixArchive for Office 365 provides secure email retention for compliance and eDiscovery with policy-based retention, automatic indexing, flexible search and legal hold. As a secure and highly available cloud-based service, ZixArchive for Office 365 can be quickly deployed and is easily managed through a centralized web interface.

Policy-based Retention

ZixArchive for Office 365 automatically collects all email communication indefinitely but also enables policy controls to limit what emails get archived and for how long. Through the archiving policies, you can set what emails get archived based on the sender and recipient email addresses. Wildcarding is supported to make it easy to define policies for specific groups of users. You can also define the retention period of archived emails at a global level or a policy level. When creating a legal hold, you can override the retention period for the emails in the hold.



About Zix

To better meet your company's data protection and compliance needs, Zix can enhance your Office 365 environment with advanced threat protection, email encryption, data loss prevention, archiving and bring your own device (BYOD) mobile security. Zix delivers a superior experience and easy-to-use solutions that have earned the trust of more than 19,000 organizations including the nation's most influential institutions in healthcare, finance and government.

Leveraging our more than 15 years of hosted experience, you can have confidence that Zix email security integrates seamlessly with Office 365. You also benefit from the support of the ZixData Center, a state-of-the-art facility with PCI DSS 3.2 certification, SOC2 accreditation and SOC3 certification. Staffed 24/7/365, ZixData Center has a track record of consistent 99.999% availability. In addition, Zix delivers exceptional customer support - available by phone 24/7/365 to address any question or need.

With reliability, experience and superior support, Zix enhances the security and compliance of your Office 365 environment. To learn more, visit www.zixcorp.com/office365.

eDiscovery

ZixArchive's eDiscovery capabilities start with automatically indexing every email at the time of archiving. The indexing makes it possible to search large amounts of email data in seconds. The search parameters can be as easy as a term or email address or more sophisticated based on multiple search criteria across the email header information and content. There is also a random sample search capability that can be used for legal audits where a certain percentage of emails need to be reviewed for compliance.

Search criteria can be saved and reused by one or all users, and the emails in the search results can be viewed, redelivered, exported or put into a legal hold.

Legal Hold

When creating a legal hold for the process of a legal or audit request, ZixArchive for Office 365 makes the process of collecting and sharing emails easy and straightforward. After searching the email archive based on defined criteria, the resulting emails can be saved into one or more defined legal holds. The retention period for the legal hold can be set independent of policies to ensure the hold is retained during the review period. Additionally, you can electronically share a legal hold with anyone, including your outside legal counsel or auditor. This eliminates the need to ship thumb drives or hard drives full of potentially confidential company data. When the review of the hold is completed, access to the data can be easily revoked.

Business Continuity

ZixArchive for Office 365 can also be paired with ZixProtect for Office 365 to serve as a backup email system. If Office 365 is inaccessible, your company can continue to exchange messages anytime, anywhere. Once Office 365 is back online, emails spooled during the down time are then delivered to your email servers.

Exceptional Support

In addition to superior archiving and eDiscovery capabilities, the Zix support team is available 24/7/365. A technical expert is ready to speak with you by phone regarding any question or need.